

# WESTLAKE HIGH SCHOOL HONOR CODE

Academic honesty and integrity are basic to an effective learning community. All students are expected to be honest and display a high standard of integrity in the preparation and presentation of work in all classes. The student who cheats is harmed because he or she is not learning the material or practicing the skill. Other students are harmed when those who cheat gain an unfair advantage in the classroom. Westlake High School suffers when the climate of trust and mutual respect is undermined. Society pays the price when the taking of shortcuts becomes an accepted norm.

## What is an official Honor Code violation?

The attempt of any student to present as his/her own work any work not honestly performed will be regarded as a serious offense which will subject the student to a grading penalty and disciplinary action. .

EXAMPLES INCLUDE BUT ARE NOT LIMITED TO		CONSEQUENCES
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>Copying homework or allowing another student to copy homework</li> <li>Using any translation tool on a World Languages daily assignment</li> </ul>	<p>The student receives from a zero to 50% on the homework assignment</p> <p>The teacher notifies parent and assistant principal</p>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>Sharing or receiving answers to or items included on a test or quiz</li> <li>Talking, using signs or making gestures during a quiz or test</li> <li>Accessing information during a quiz or test using any electronic device or written source</li> <li>Using any translation tool on a World Languages major grade</li> </ul>	<p>The student:</p> <ol style="list-style-type: none"> <li>Receives an official Honor Code violation</li> <li>Receives a zero on quiz or test</li> <li>Cannot exempt the final exam for course in which violation occurred and loses an additional final exam exemption from total number allowed</li> <li>May be denied membership to or expelled from student organizations requiring an Honor Code</li> <li>Receives assignment to ISS at the assistant principal's discretion</li> </ol> <p>The teacher notifies parent and assistant principal.</p>
<b>Tier 3</b>	<ul style="list-style-type: none"> <li>Collusion and/or theft of test</li> <li>Plagiarizing by taking credit for work done by another (including but not limited to art, music, and other creative work)</li> <li>Sabotaging a fellow student's work in order to gain an advantage</li> </ul>	<p>The student:</p> <ol style="list-style-type: none"> <li>Receives an official Honor Code violation</li> <li>Receives a zero on test/assignment</li> <li>Loses all final exam exemptions</li> <li>May be denied membership to or expelled from student organizations requiring an Honor Code</li> <li>Receives assignment to ISS at the Assistant Principal's discretion</li> <li>May be assigned to DAEP</li> </ol> <p>The teacher notifies parent and assistant principal.</p>

## What happens to repeat offenders?

Repeat offenders will move up at least one tier in consequences, at the discretion of the teacher and assistant principal.

*I understand the importance of academic integrity at Westlake High School, and I vow to be honest and honorable in all of my dealings with fellow students, faculty, and staff. I understand that each time I sign my name to a school document, I am reaffirming this pledge.*

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_